

To: Lopez, Peter[lopez.peter@epa.gov]; McCabe, Catherine[McCabe.Catherine@epa.gov]
From: Manna, Richard
Sent: Wed 12/6/2017 6:04:01 PM
Subject: FW: EPA Appointment Letter
[image2017-12-06-130347.pdf](#)

FYI – Mr. Kopec’s appointment letter.

From: Barnett, Howard
Sent: Wednesday, December 6, 2017 1:01 PM
To: stevekopec1@yahoo.com
Cc: Pastalove, Barbara <Pastalove.Barbara@epa.gov>; Manna, Richard <Manna.Richard@epa.gov>; Munoz, Charles <munoz.charles@epa.gov>; Willis, Sharnett <Willis.Sharnett@epa.gov>; Moore, Patricia <Moore.Patricia@epa.gov>; Pugh-Feaster, Aurelia <Pugh-Feaster.Aurelia@epa.gov>; Hackley, Jessica <Hackley.Jessica@epa.gov>; Ferebee, Karmel <ferebee.karmel@epa.gov>; Tellis, Vickie <Tellis.Vickie@epa.gov>
Subject: EPA Appointment Letter

Slawomir,
Per our telephone discussion, attached is your appointment letter to the Schedule C position titled Special Assistant to the Regional Administrator. This position is located in EPA’s Region 2 office, in New York, NY. Your salary will be \$66,215 per year. Your appointment will be made effective of December 17, 2017 (which is the middle of the next pay period). We will be expecting you to arrive at EPA Region 2 office located at 290 Broadway; New York, NY at **9:00 am EST on Monday, December 18th** in order to begin your employee orientation process (please see information in the letter). If you haven't already, please expect to be contacted by Justina Fugh, the Agency's Senior Ethics Official in the Office of General Counsel, and she will work with you regarding the SF278 Financial Disclosure form. If you have any other questions, please contact Patricia Moore at (202) 564-0570. Ms. Moore is a human resources specialist on my team and will be assigned to your paperwork going forward. If you are unable to Patricia, you can contact me at the number listed below or our supervisor, Vickie Tellis on (202) 564-2653. Again, congratulations!

HOWARD BARNETT
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